BOMERE HEATH & DISTRICT PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL, WHICH WAS HELD IN BOMERE HEATH VILLAGE HALL ON WEDNESDAY 11th JANUARY 2023 at 7.30pm.

PUBLIC SESSION

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

PRESENT: Messrs D.Harmer(chairman) M.Speake, K.Ridgeway, R.Jagger, C.Stockton, E.Mason & A.Herbert. Mesdames L.Cowley L.Campbell Jones &C.Mason.
County Councillor L.Picton

APOLOGIES: Mrs L.England & M.Keogh

Item	Description	P	S	Action
1a	**Declaration of Personal or Prejudicial Interests.** For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.			
1b	**The Minutes of meeting held on 14th December 2022 were signed as a true record with an amendment see below. P. by Mr C.Stockton & S. by Ms L.Campbell Jones and agreed unanimously. Notes; The date of the next meeting was amended fom8th February to 11th January 2023.**			
2	**Report from Shropshire County Councillor Councillor Picton informed the Parish Council that Shropshire Council has seen the first set of maps for the new Boundary Review. Tern division will not remain the same they are waiting to hear the final decision.**			
3a	**Chairpersons Report** • Mr Harmer informed the councillors that he was calling a finance meeting on 18th January. A letter from Shropshire Council was read out concerning the precept for the next financial year. The P.C. were made aware that to keep the council tax at 0% increase the figure would need to be			

	£23,261.00. This will be discussed further at the finance meeting.			
3b **3c**	**CLERKS REPORT** The clerk will presented a quarterly bank reconciliation as at 30.12.22 The figures were read out and agreed P.by Mr D.Harmer & S.by Mr R.Jagger. The clerk presented a budget summary where spend was be compared to budgets set. The figures were read out and agreed by the P.C. P. by Mr D.Harmer & S. by Mr C.Stockton. **Bank Balances as at 4th January 2023** Treasurers account: £34,062.67 CIL account: £89,787.66 Savings account: £15,008.06			
4	**Matters arising from the Minutes.** **Mr Herbert has approached Bomere Heath Primary school (ECO Council) re the donation from the P.C. towards one of their projects. He is still waiting to hear from them.** To discuss Parish Council comments for Boundary Review – (comments by 30.1.23)-There was a further discussion the Parish Council are in agreement for Walford Heath to either go under Baschurch P.C. or Bomere P.C. as at the moment it is divided between the two parishes.			
5 a	**Planning Applications to consider.** To consider and respond to applications received from Shropshire Council The Patch, Shrewsbury Road, Preston Gubbals REF 22/05482/FUL - Support Amendments required to original planning app. 21/05928/FUL To include the addition of a balcony to first floor. Proposed residential development adj to Grafton House, Grafton REF 22/05105/FUL - Object Erection of 2 dwellings (resubmission) Merrington Lane FARM, Merrington REF 22/05754/AGR (Information only) Installation of earth banked slurry lagoon and all associated works.			
5b	**Planning Application Outcomes.** **GRANTED PERMISSION** **Elmhurst, Forton Heath, Montford Bridge REF 22/04189/FUL**			

	REFUSE Bridgeway, Oldwoods REF 22/04630/FUL Zions Chapel, Bomere Heath REF 22/04952/FUL			
6	**Police Report - Not received**			
7	**Correspondence.** <u>To consider and where necessary, respond to items of correspondence received since the last meeting</u> *Already forwarded to Members Email from Shropshire Council re Council Tax Precept – (Request needs to be received by S.C. by 31.1.23) – See chairman's report Email from SALC Winter bulletin information* Email from Shropshire Council re Budget consultation – (comments by 30.1.23) Coton Mount Shrewsbury Rd closure 30.1 -8.3.23 Berwick Avenue, Shrewsbury Rd closure 30.1 – 8.3.23			
8	**8. Items raised at the last meeting or requested by Councillors.** (a) The Parish Council Web Site. – Items are updated regularly. (b) Youth Club. (c) Business Plan (d) Bomere Heath Fun Day			
9	**Exchange of Information.** (a) For Members to bring to the notice of the Council any items requiring urgent attention regarding: i. Highways. ii. Footpaths & Rights of Way iii. Street Lights. iv. Other. It was agreed for Mr C.Stockton to purchase warm white Christmas lights for next year's Christmas tree. Mr Speak gave an update on Bomere Heath Village Hall. (b) Items for inclusion on the next agenda. Apologies Miss C.Mason			
10	**Accounts for Payment.** <u>For Members to approve payment of the following accounts:</u> Wages £551.93			

	Google Ireland £64.40 B.H.V.H. £24.99 Broadband BHVH £20.00 Room hire+heating Bomere Heath P.News £15.00 Youth Club advert Mrs Horton £70.50 home working allowance Npower £36.35 electricity			
11	**Date and time of next meeting –** Wednesday 8th FEBRUARY 2023 Location **– BOMERE HEATH VILLAGE HALL.**			

BOMERE HEATH & DISTRICT PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL, WHICH WAS HELD IN BOMERE HEATH VILLAGE HALL ON WEDNESDAY 8th FEBRUARY 2023 at 7.30pm.

PUBLIC SESSION

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

AGENDA

PRESENT: Messrs D.Harmer(Chairman) M.Speak,M.Keogh,A.Herbert,C.Stockton&E.Mason. Mesdames L.Campbell-Jones,L.Cowley&L.England.

APOLOGIES: Miss C. Mason. Messrs R.Jagger & K.Rutherford.

Item	Description	P	S	Action
1a	**Declaration of Personal or Prejudicial Interests.** For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting. Mr M.Keogh declared an interest in the planning application for The Old Station and did not take part in the discussion.			
1b	**The Minutes of meeting held on 11TH January 2023 were agreed as a true record P. by Mr C.Stockton & S. by Mr D.Harmer.**			
	Mr Rowson was unable to attend the meeting re abandoned cars on Magnolia Close. This has been reported and is being dealt with.			
2	**Report from Shropshire County Councillor** **Cllr Picton informed the P.C. that the Tern division boundary is likely to change in the boundary review.** **The Green bin cost review is on hold pending a national report from DEFRA.** **Cllr Picton requested that parishioners remain vigilant for missing ironworks (drain grates & manhole covers) There has been a spate of thefts locally.** **Mr Keogh asked if there was any news about the new bus stop by Brook Rd, Cllr Picton said it would probably be the next financial year or beyond before we hear.**			
3a	**Chairpersons Report**			

	• Mr Harmer set a date for the next Finance meeting it will be held Wednesday 22.2.23.			
3b **3c**	**CLERKS REPORT** The clerk presented a budget summary where spend was compared to budgets set. The clerk read out the figures from the budget sheet, these were agreed by the councillors P. by Mr E.Mason & S. by Mrs L.Cowley. **Bank Balances as at 1.1. 2023** Treasurers account: £ 33,046.83 CIL account: £89,826.04 Savings account: £15,014.47			
4	**Matters arising from the Minutes.** **Mr Harmer gave a report on the Annual Business Plan meeting held on 18th January 2023. The P.C.have agreed to retain the Precept at 0% the amount is £23,261.00.** The minutes of the Annual Business Plan meeting were signed as a true record P. by Mr M.Keogh & S.by Mrs L.England. The P.C. discussed the appointment of a new Internal Auditor they agreed the fee of £150.00 plus expenses. P. by Mr D.Harmer & S. by Mr E.Mason			
5 a	**Planning Applications to consider.** To consider and respond to applications received from Shropshire Council The Old & New Stations, Leaton, Bomere Heath REF 23/00303/FUL Erection of 2 fully accessible eco holiday lets - Support The Old & New Stations, Leaton, Bomere Heath REF23/00295/FUL Change of use and extension of existing building to provide a single fully accessible holiday let, with associated access and curtilage arrangement. Support (Lord Langley- Ingress attended the meeting to answer any questions concerning this) Battlefield 1403, Farm Shop and Exhibition Centre, Battlefield REF 23/00209/FUL- Support Installation 0f 2 rapid electric vehicle charging stations within the carpark of Battlefield 1403. Two parking spaces will be created within the grassed area on site and will become EV charging bays, along with associated equipment. Erection of 62 dwellings served by vehicular access via Trinity View, public open space, landscaping, associated infrastructure and enabling			

	works. REF 22/05744/FUL – Qualified Objection (see Shropshire Council Planning Portal) Proposed residential development land to the south of Bomere Heath, Shrewsbury			
5b	**Planning Application Outcomes.** **GRANTED PERMISSION** The Patch,Shrewsbury Road, Preston Gubbals REF 22/05482/FUL			
6	**Police Report - Not received**			
7	**Correspondence.** <u>To consider and where necessary, respond to items of correspondence received since the last meeting</u> *Already forwarded to Members Email from Mr M.Speak tendoring his letter of resignation as he is moving house which will be outside the Bomere Heath & District P.C. area. Mr Harmer thanked Mr Speak for all his hard work and on behalf of the P.C. wished him a happy retirement. Email from Mr R.Cooke concerning siting another defibrillator at the business yards at Merrington. – The clerk has informed Mr Cooke of where to obtain further information on this. Email request for a bench at Merrington/ Brook Rd end of the village. A new bench has only just been erected by S.T.W.A. at Merrington by the reservoir the P.C. do not own the land by Brook Road this is owned by Shropshire Council. Email from Shropshire Council re Forton Heath (concerning the recent accident damaging a boundary fence) Following a recent visit to the location it has been included on the proposal request list for the Central Area.			
8	**8. Items raised at the last meeting or requested by Councillors.** (a) The Parish Council Web Site. – Items are updated regularly. (b) Youth Club. (c) Business Plan (d) Bomere Heath Fun Day			
9	**Exchange of Information.** (a) For Members to bring to the notice of the Council any items requiring urgent attention regarding:			

	v. Highways. vi. Footpaths & Rights of Way vii. Street Lights. viii. Other. (b) Items for inclusion on the next agenda.			
10	**Accounts for Payment.** For Members to approve payment of the following accounts: Wages £459.53 Google Ireland £64.40 B.H.V.H. £24.99 Broadband BHVH £21.00 Room hire Bomere Heath P.News £220.00 distribution H.M.R.C. £16.60 Quarterly tax payment Mrs Horton £17.19 salary increase Eon £160.68 Maintenance Npower £91.74 Electricity Mrs Horton £50.00 retirement gift			
11	**Date and time of next meeting –** Wednesday 8TH March 2023 Location **– FITZ VILLAGE HALL.**			

BOMERE HEATH & DISTRICT PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL, WHICH WAS HELD IN
FITZ VILLAGE HALL
ON WEDNESDAY 8th MARCH 2023 at 7.30pm.

PUBLIC SESSION

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

PRESENT:Messrs D.Harmer (chairman) K.Rutherford, C.Stockton,R.Jagger &E.Mason. Mesdames L.Cowley & C.Mason.
County Councillor L.Picton

APOLOGIES: Ms L.Campbell-Jones & Mr A. Herbert.

Item	Description	P	S	Action
1a	**Declaration of Personal or Prejudicial Interests.** For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.			
1b	**The Minutes of meeting held on 8th March 2023 were signed as a true record. P. by Mr C.Stockton & S. by Mr D.Harmer**			
2	**Report from Shropshire County Councillor** **Councillor Picton has been working towards ensuring that the works in Forton Heath will commence this Spring.** **Shropshire Council Highways are hoping to complete the Brook Rd bus stop hard standing in April.** **Shropshire Council has approved the 2023 Budget.**			
3a	**Chairpersons Report** Mr Harmer informed the P.C. that he has written to Housing Plus (concerning the abandoned cars at Magnolia Close) They will be removed as soon as possible. The Pageant Master has contacted Mr Harmer concerning the Coronation Event. He has specifically requested the Parishes do not hold a beacon lighting, as it was deemed too close to the late Queens Jubilee. Following a discussion concerning the event the P.C. felt they			

	were unable to arrange one for the parish, but would be willing to offer administrative or financial support.			
3b	**CLERKS REPORT** The clerk presented a budget summary where spend was compared to budgets set.The figures were agreed by the councillors P. by Mr D.Harmer & S. by Mr K.Rutherford.			
3c	**Bank Balances as at 1st March 2023** Treasurers account: £ 28,644.35 CIL account: £89,871.81 Savings account: £15,022.12 A VAT relief claim has been sent off to HMRC for £203.81. This has been credited to the treasures account 8.3.23.			
4	**Matters arising from the Minutes.** **A finance meeting was held 27.2.23. A revised budget figure was agreed for the next financial year. The finance committee are looking into higher interest rates for the contingency monies. It was also agreed to update the I.T. a figure was included in the new budget for this.** **To discuss grant applications** Fitz village hall committee applied for a grant to extend their carpark. They are looking to purchase ¼ acre of land for parking and outside space for childrens parties. Talks concerning the purchase of the land are ongoing at the moment. Following a discussion the P.C. agreed a grant of £12,500.00. On receipt of the correct paperwork concerning the purchase of the agricultural land. by Mr D.Harmer & S. by Mr C. Stockton Bomere Heath Primary School applied for a grant to complete the funding on their new Trim Trail. Following a discussion a grant of £2000.00 was agreed. P. by Mr D.Harmer & S. by Mr C.Stockton. Bomere Heath village hall applied for a £250.00 contribution to the Warm Hub Scheme. Following a discussion this was agreed. This amount is able to be match funded by the Co-op turning this grant into £500.00. P. by Mr D. Harmer & S. by Mr C.Stockton.			
5 a	**Planning Applications to consider.** To consider and respond to applications received from Shropshire Council Merrington Lane Farm, Merrington REF 23/00517/PAAFC - Support Application for prior approval under Class R of the General Permitted			

	Development Order 2015(Part 3 of Schedule2) for the change of use of an agricultural building to a flexible use falling within Class B8 (Storage & distribution) Merrington, Bomere Heath REF 23/00424/FUL - Represent Proposed residential development land south of Merrington, Bomere Heath Berwick House, Berwick Rd, Shrewsbury REF 23/00797/FUL - Support Change of use of Grade 11 Listed building to wedding venue to include external alterations. Berwick House, Berwick Rd, Shrewsbury REF 23/00798/LBC - Support			
5b	**Planning Application Outcomes.** **GRANTED PERMISSION** **Battlefield 1403 Farm Shop REF 23/00209/FUL** **REFUSE** **Proposed development adjacent to Grafton House REF 22/05105/FUL** **3 Yew Tree Bank, Bomere Heath REF 22/05699/FUL**			
6	**Police Report - Not received**			
7	**Correspondence.** <u>To consider and where necessary, respond to items of correspondence received since the last meeting</u> *Already forwarded to Members Email re anti-social behaviour in Pool Meadow Close*- Following a lengthy discussion the P.C. rejected the closure of the play area to the public. They agreed it would be a management process in liaison with the Police agreed unanimously. Email re condition of the footpath & road surface from Percy Thrower Avenue into the village* - It was agreed to put details of the footpath by Percy Thrower Avenue on FIX My Street. However, Shropshire Council intend to resurface the road through the village in 2025, following S.T.W.A. upgrade. Email from S.C. re damaged wall outside the Co-op. The P.C. agreed with their plans to reinstate the wall. Works will hopefully commence asap.			
8	**8. Items raised at the last meeting or requested by Councillors.** (a) The Parish Council Web Site. – Items are updated regularly.			

	(b) Youth Club. (c) Business Plan (d) Bomere Heath Fun Day- It was agreed to form a committee to plan for a date in September 2023.			
9	**Exchange of Information.** (a) For Members to bring to the notice of the Council any items requiring urgent attention regarding: ix. Highways. x. Footpaths & Rights of Way xi. Street Lights. xii. Other. The voluntary Car Scheme was discussed – Mr Harmer will put a note in the Parish News asking for more drivers. xiii. A councillor had been approached about the possibility of a Doctors Surgery in Bomere Heath. At the present time, there is no site available. (b) Items for inclusion on the next agenda. Climate &Ecology Bill motion at B.H. & D.P.C.			
10	**Accounts for Payment.** <u>For Members to approve payment of the following accounts:</u> Wages £459.53 Npower £88.16 D/D Google Ireland £61.11 B.H.V.H £22.00 B.H.V.H. £24.99 Broadband D/D Ray Parry £3474.00 Repairs to play area Mrs Horton £40.00 I.C.O. payment Mr R.Briers £93.99 weed killer/ gloss paint (memorial) J.P Eccleston £1807.20 play area hedge/grass cutting & Supply & erect boundary fence. B.H. Primary School £2000.00 Trim Trail B.H. V.Hall £250.00 Warm Spaces Fund			
11	**Date and time of next meeting –** Wednesday 12TH APRIL 2023 Location **– BOMERE HEATH VILLAGE HALL. Annual Parish Meeting starts at 7.00pm. Parish Council meeting starts following this.**			

MINUTES OF THE MEETING OF THE COUNCIL, WHICH WAS HELD IN BOMERE HEATH VILLAGE HALL ON WEDNESDAY 12TH APRIL 2023 at 7.30pm.

PUBLIC SESSION

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

PRESENT: Messrs D.,Harmer (chairman) A.Herbert,K.Rutherford,R.Jagger, C.Stockton,&E.Mason.
Mesdames L.Cowley,L.Campbell-Jones, C.Mason & L.England.
APOLOGIES:

Item	Description	P	S	Action
1a	**Declaration of Personal or Prejudicial Interests.** For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.			
1b	**The Minutes of meeting held on 8th March 2023 were signed and agreed as a true record. P. by Mr A.Herbert & S. by Mr K.Rutherford.**			
2	**Report from Shropshire County Councillor** **Councillor Picton was unwell; however, she had sent a copy of her report which was discussed by the councillors.**			
3a	**Chairpersons Report** Ballpark – Mr Harmer explained to the councillors that following various options that were explored with Bomere Heath Primary School to keep the Ballpark for general use, none of these were viable for the P.C. Therefore, the P.C. formerly agreed that Bomere Heath Primary School have now taken over the ballpark for their sole use. P. by Mr D.Harmer & S. by Mr A. Herbert and agreed unanimously. Mr Harmer was also pleased to inform the councillors that the abandoned cars have now been removed from Magnolia Close.			

3b **3c**	**CLERKS REPORT** The clerk presented a budget summary where spend was compared to budgets set. The figures were read out and agreed by the councillors. P. by Mr C.Stockton & S. by Mr D.Harmer. The clerk presented a quarterly bank reconciliation as at 31.3.23 The figures were read out and agreed by the councillors and balances agreed to bank statements.P.by Mr C.Stockton & S. by Mr D.Harmer. **Bank Balances as at 5th April 2023** Treasurers account: £ 23,957.01 CIL account: £89,914.16 Savings account: £15,029.20			
4	**Matters arising from the Minutes.** To discuss presenting a motion concerning Climate & Ecology Bill that is currently in Parliament. Mr Herbert explained this motion in great detail, and this was followed by a lengthy discussion. It was agreed the P.C. care about climate and ecology and note that Shropshire Council has supported it and fully support the aims of the bill. To discuss Leaton mile marker – Mr Herbert informed the P.C. that it has already been reinstated, and he will look into this to make sure it is looked after. The P.C. is also looking into reinstating the 5th Milestone marker in the future. To discuss increase to broadband cost for B.H.V.H. – This was agreed by the councillors. Sunflower competition – Mr Harmer had been approached by the organisers of the village Grow your own sunflower competition to see if the P.C. would donate a prize. It was agreed to donate a £25.00 voucher for this.			
5 a	**Planning Applications to consider.** **To consider and respond to applications received from Shropshire Council.** **25 The Grove, Bomere Heath- REF 23/00990/FUL - Support** **Alterations and additional conservatory to the rear, single storey extension to the front and conversion of the garage all to facilitate the sub-division of the property into 2 properties.** **Zions Hill Presbyterian Chapel, Baschurch Rd, Bomere Heath REF 23/00993/FUL - Support** **Change of use to residential dwelling.**			

	Bridgeway, Oldwoods, Bomere Heath REF 23/01550/CPE (Information Only) **Application for a lawful development certificate for the existing use as residential curtilage and ancillary domestic outbuilding.**			
5b	**Planning Application Outcomes.** **REFUSE** **The Old & New Stations, Leaton REF 23/00295/FUL** **Proposed residential development Land South of Merrington REF 23/00424/FUL**			
6	**Police Report - Not received**			
7	**Correspondence.** To consider and where necessary, respond to items of correspondence received since the last meeting *Already forwarded to Members Email re road closure Grafton Farm junction to junction south of Nibs Heath, Grafton 12.6.23 -16.6.23* Email from Shropshire Council Returning Officer re casual vacancy following resignation of Mr M.Speak* Email from EON re street light maintenance contract 2023/2026* Following a discussion it was agreed by the P.C. to use Eon for another year P. by Mr D.Harmer &S. by Mr E.Mason Email from Shropshire Council confirming precept amount* Email from ICO – Payment confirmation. Letter of thanks from Bomere Heath primary school re donation*			
8	**8. Items raised at the last meeting or requested by Councillors.** (a) The Parish Council Web Site. – Items are updated regularly. (b) Business Plan (c) Bomere Heath Fun Day – Meeting to start soon concerning the organisation of this event.			
9	**Exchange of Information.**			

	(a) For Members to bring to the notice of the Council any items requiring urgent attention regarding: xiv. Highways. Concern over broken manhole cover (Walford Crossroads) – to report again xv. Footpaths & Rights of Way xvi. Street Lights. xvii. Other. Mrs Cowley said she had been guiding FitzV.Hall committee where to approach for funding. She had also been approached by some residents at Fitz re the safety of the school bus stop. She has emailed Councillor Picton to ask who to contact at Shropshire Council about this matter. There was concern about the amount of litter on the Albrighton road –this has been placed on Fix My Street. Mr Rutherford reported that he has looked into the placement of a bus stop in Walford, but has been unable to find a suitable place. (b) Items for inclusion on the next agenda.			
10	**Accounts for Payment.** <u>For Members to approve payment of the following accounts:</u> Wages £416.53 Npower £76.73 Google Ireland £59.80 B.H.V.H. £24.99 Broadband D/D B.H.V.H. £360.00 Youth club hire (18sessions) Parish News £30.00 to cover increased printing costs			
11	**Date and time of next meeting –** Wednesday 10th May2023 Location **– BOMERE HEATH VILLAGE HALL.**			

MINUTES OF THE NEXT MEETING OF THE COUNCIL, WHICH WAS HELD IN BOMERE HEATH VILLAGE HALL
ON WEDNESDAY 10th May 2023 at 7.30pm.

PUBLIC SESSION

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

PRESENT: Messrs D.Harmer (chairman) A.Herbert, M.Keogh & C.Stockton. Mesdames L.England & L. Campbell-Jones.
County Councillor Ms L.Picton
P.C. N.Ward & R.Little
APOLOGIES: Messrs E.Mason, R.Jagger & K.Rutherford. Mesdames L.Cowley & C.Mason.

Item	Description	P	S	Action
1a	**Declaration of Personal or Prejudicial Interests.** For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting. Mr Harmer declared an interest in the planning application for Yew Tree bank, it is a neighbouring property. He did not take part in the discussion. Mr Stockton declared an interest in the drilling test pits in the Beacon lighting field (behind Percy Thrower Avenue) as he lives there.			
1b	**The Minutes of meeting held on 12th April 2023 were approved by the council and signed as a true record. P. by Ms L.C. Jones & S. by Mr C.Stockton.**			
	STATUTORY BUSINESS: **Declarations of acceptance were read out by all councillors present.**			

	and signed. **ELECTION OF CHAIR It was P by Mr C.Stockton & S by Mr A.H.erbert and agreed unanimously the Mr.D.Harmer will continue as chairman.** **ELECTION OF VICE CHAIR It was P by Mr D.Harmer & S by Mrs L.England and agreed unanimously that Mr A.Herbert will continue as Vice Chair.** **ELECTION OF S.A.L.C. AREA REP It was P. by Mr D.Harmer & S by Mr C.Stockton and agreed unanimously that Mrs Louise Cowley will continue as S.A.L.C. Area Rep.** **ELECTION OF COUNCILLOR FOR ENVIRONMENTAL ISSUES It was P.by Mr D.Harmer & S. by Mrs L.England and agreed unanimously that Mr.E.Mason & Mr A.Herbert will be councillors for Environmental Issues.** **ELECTION OF FINANCE COMMITTEE It was P. by Mrs L.England & S by Mr M.Keogh and agreed unanimously that the Finance Committee members will be Messrs D.Harmer, A.Herbert & C.Stockton. Mesdames S.Horton & L.Cowley.** **ELECTION OF LEAD COUNCILLOR FOR PLANNING It was P. by Ms L.C-Jones & S. by Mr C.Stockton and agreed unanimously that Miss C.Mason will be the lead Councillor for Planning.** **ELECTION OF COUNCILLOR FOR RAF LIAISON It was P. by Mr D.Harmer & S. by Mr A.Herbert and agreed unanimously that Mr C.Stockton will be the Councillor forR.A.F. Liaison.** **ELECTION OF COUNCILLORS RESPONSIBLE FOR RIGHTS OF WAY & FOOTPATHS It was P. by Mr D.Harmer & S. by Mr A.Herbert and agreed unanimously that Mr M.Keogh, Mr C.Stockton & Mrs L.England will be the councillors responsible for Rights of Way & Footpaths.**			
2 **2a**	**Report from Shropshire County Councillor** **With regard to The Boundary Review as we stand at the moment Bicton is now out of Tern Division and Hadnall has been added and Walford is now under Baschurch - (Comments BY 10TH July)**			

	Mr Keogh thanked Shropshire Council for erecting the hard standing for the bus stop by Brook Rd, and he asked Councillor Picton who he should contact to place a bus timetable unit and bus timetable. **Mr Astley to speak on a community issue.** **Mr Astley talked through the Anti-Social behaviour he and others have experienced over the last 6 months. The Police are now investigating this on their behalf. – See Police report below.** **S.T.W.A.** **The Project Manager Katy & Neil attended the meeting together with Shaun from Keltek. They thanked the P.C. for all their help with advertising and handed out packs to the Councillors for their information. The first places to target will be Shrewsbury Rd – Merrington Rd and they have been speaking to Highways about Forton Bank. S.T.W.A. are due to hold an event in Bomere Heath village hall 24th May from 2 – 6pm**			
3a	**Chairpersons Report** • Mr Harmer reminded the P.C. that they had previously agreed to offer financial support to Bomere Heath Village Hall for the repairs to the flat roof. The chair of the Village Hall Committee has contacted the P.C. to inform them that a stage deposit of £16,995.36 is now required together with a deposit of £8497.68. This was unanimously agreed by the Councillors and the Clerk was instructed to set up 2 separate payments for the above amounts. CIL account monies will be used for this purpose.			
3b **3c**	**CLERKS REPORT** The clerk presented a budget summary where spend was compared to budgets set. The figures were agreed by the Council. It was P. by Mr D.Harmer & S. by Mr A.Herbert and agreed unanimously. The Clerk informed the Council that the Precept for £23,261.00 had been received into the Treasures Account 26.4.23. CIL monies amounting to £8810.35 have been received 9.5.23 into the Treasures Account she was instructed to transfer this amount to the CIL account. **Bank Balances as at 3.5.23** Treasurers account: £46,074.48 CIL account: £89,971.06 Savings account: £15,038.71			

4	**Matters arising from the Minutes.** **Letter from Eon re formal contract for the street lighting maintenance contract. The signed contract has been returned for our records.** **Online Place Plan meeting – There was no feedback.** **Letter sent to Bomere Heath Primary School confirming the handover of the Ball Park. A note was put in the Parish News to inform people.** **To discuss grant application from Sunshine Preschool.** The Preschool are hoping to provide a Sensory garden for the toddlers. They attached a list of costings to do this. After a discussion it was agreed to give them a grant of £ 570.57 it was proposed by Mr D.Harmer & S. by Mr A.Herbert and agreed unanimously.			
5 a	**Planning Applications to consider.** To consider and respond to applications received from Shropshire Council. Alms Houses, Berwick Road, Upper Berwick REF23/01646/VAR Ref NO 17/02188/FUL date of decision 10.7.2017 – As LBC no comment the P.C. agreed to leave the decision to the planners. (design of the summerhouse and removal of the kitchenette and w/c from the plans) 3 Yew Tree Bank, Bomere Heath REF23/01662/FUL – Support – Mr Harmer will contact S.C. in Miss C. Masons absence. Erection of a single storey extension			
5b	**Planning Application Outcomes.** **Granted Permission** **Berwick House, Berwick REF 23/00797/FUL** **Berwick House, Berwick REF 23/00798/FUL** 25 The Grove, Bomere Heath REF 23/00990/FUL			
6	**Police Report** P.C. N. Ward told the P.C. that the Police are aware of the Anti-Social behaviour in the village. They are doing a risk assessment plan to keep a running log of the situation. He asked the P.C. to encourage members of the public to tell the Police, who will then in turn arrange for more Police visits. He said that Neighbourhood Watch has been replaced with Neighbourhood Matters online. He gave a general report of the parish.			
7	**Correspondence.** To consider and where necessary, respond to items of			

	correspondence received since the last meeting *Already forwarded to Members Email from D.Dorrell –SALC April information* Email re Place Plan Information* - 12 weeks to reply. Place on June Agenda for discussion. Email from Shropshire Council re Footpath consultation* - The P.C. support the Common footpath layout. Email from Mrs Cowley re Mytton School Bus pick up – June agenda Email from Mrs Cowley re Fitz V.Hall planning permission – June agenda.			
8	**8. Items raised at the last meeting or requested by Councillors.** (a) The Parish Council Web Site. – Items are updated regularly. An item from Prescott Surgery is to be placed on. (b) Youth Club. Mr Harmer to arrange a meeting with the leaders. (c) Business Plan (d) Bomere Heath Fun Day			
9	**Exchange of Information.** (a) For Members to bring to the notice of the Council any items requiring urgent attention regarding: xviii. Highways. xix. Footpaths & Rights of Way xx. Street Lights. A street light by 46 Brook Road was reported as not working by Mr Herbert, having checked our records it belongs to Shropshire Council. xxi. Other. Mr Stockton has arranged a meeting with J.Eccleston to agree where to site the Christmas tree. He had also been approached by people re 2 test pits followed by bore holes that have been dug in the Beacon lighting field The P.C noted the comments on Facebook. It was agreed to contact Leaton Estate for more information. It was noted that there had been an issue in Preston Gubbals with dumping of recycling items in ordinary waste bins. Mr Herbert has placed the milestone at Leaton on the Milestones website. He had also cut around the edge of the Dunnsheath planting and has been in touch with Mrs Cowley for people to contact for planting in her Ward. (b) Items for inclusion on the next agenda.			

	To discuss email from Mrs Cowley re Mytton Turn bus stop. **To discuss email from Mrs Cowley re Fitz V.Hall planning Permission.** **To discuss Place Plan Information**			
10	**Accounts agreed for Payment.** <u>For Members to approve payment of the following accounts:</u> Wages £416.33 Mrs Horton £94.96 printer cartridges S.A.L.C./ N.A.L.C. £997.88 Affiliation fees B.H.V.H. £17.00 Room hire B.H.V.H. £28.58 Broadband Google Ireland £59.80 S.Y.A £1,800.00 Spring term Youth Club B.H.I.B. £1028.44 Insurance B.H.V.H £16,995.36 Stage payment flat roof B.H.V.H £8497.68 Deposit flat roof Sunshine Preschool £570.57 Grant Sensory garden P. by Mr D.Harmer & S. by Mr A.Herbert and agreed unanimously.			
11	**Date and time of next meeting –** Wednesday14 th June 2023 Location **–** Bomere Heath village hall			

BOMERE HEATH & DISTRICT PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL, WHICH WAS HELD IN BOMERE HEATH VILLAGE HALL ON WEDNESDAY 14th JUNE 2023 at 7.30pm.

PUBLIC SESSION

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

PRESENT: Messrs D.Harmer (chairman) M.Keogh, C.Stockton, E.Mason, K.Rutherford & A.Herbert.
Mesdames L.England, L.Cowley, & C.Mason
County Councillor L.Picton
P.C. R. Walters & PCSO Sarah Edwards

APOLOGIES: Ms L.Campbell-Jones

Item	Description	P	S	Action
1a	**Declaration of Personal or Prejudicial Interests.** For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.			
1b	**The Minutes of meeting held on 10TH May 2023 were signed as a true record. P. by Mr M.Keogh & S. by Mrs L.England and agreed unanimously.**			
	STATUTORY BUSINESS: **Declarations of acceptance of office were read out by councillors not present at the May meeting and signed.**			
2	**Report from Shropshire County Councillor** **Cllr Picton gave a further update on the Boundary Review that Oldwoods and part of Walford Heath may go to Baschurch P.C.** **Mr Bridgeman attended the meeting and gave a report about Leaton Estate. They have hosted a LEAF open farm Sunday, which was very well attended. They are also supporting local dairy farmers to provide grazing at an affordable rate. He informed us that some of their properties were being renovated, and that the estate has now opened a camping facility.**			

	Mr Bridgeman answered a query from Mr Harmer over survey works to the field North of Percy Thrower Avenue (The Beacon Field). Mr Bridgeman confirmed that it was the intention of the Estate trustees to submit an application for around 25 affordable homes in the near future, it was possible that the estate may retain 5 or so for the estate to manage. Mr Bridgeman was of the opinion that they intended the new development to run adjacent to the "existing affordable homes site" at Percy Thrower Avenue, he was informed that these houses are all privately owned, not shared ownership. **Mr Harmer asked if there were any plans for a consultation on the application with the PC. Mr Bridgeman noted that this was being handled by Berrys on behalf of the Estate and not something he was directly involved in. It was requested that this be fed back to the trustees, but in the mean-time the PC agreed to reach out to Berrys to encourage a dialogue.**			
3a	**Chairpersons Report** **Mr Harmer had attended the Leaton Estate open farm day with his family, and commented that it was a very good day out.** •			
3b **3c**	**CLERKS REPORT** The clerk presented a budget summary where spend was compared to budgets set. The figures were read out and agreed by the councillors.P.by D.Harmer & S. by Mr M.Keogh and agreed unanimously. **Bank Balances as at 7.6.23** Treasurers account: £ 40,939.59 CIL account: £73.339.52 Savings account: £15,047.26 ANNUAL AUDIT To discuss the Annual Governance Statement 2022/23 The Council considered each Internal Control statement per the Governance Statement (1-9) as read out by the Chairman and confirmed their agreement that each was met. The Clerk completed the Annual Governance Statement section 1. to this effect and the Chairman and Clerk signed the statement as approved. To discuss the Accounting Statements 2022/23			

	The Council approved the year end Bank Reconciliation as checked by the Internal Auditor & Chairman & Resolved to confirm the accuracy of the Accounting Statement Section 2. The Chairman was instructed to sign it as such. To discuss the Internal Audit Report 2022/23 The Council considered the Internal Report (AGAR) & noted that other than section "C" the Councils system of Internal Control was operating effectively. P. by Mr D.Harmer & S. by Mr A.Herbert and agreed unanimously.			
4	**Matters arising from the Minutes.** **To discuss Place Plan Information – To be added onto the July agenda.** To discuss email from Mrs Cowley re problems with the Mytton Turn school bus stop. Mrs Cowley had met with the local people and has produced a document of their findings. She has contacted Shropshire Council and they are going to send out an officer. Fitz village hall planning permission. Mrs Cowley has made a planning application on behalf of Fitz V.Hall. The land needs to be registered and they need to apply for change of use. If the P.C. applies for planning the fee will be halved, it was agreed to do this. Letter from RLT Auditing (Internal Auditor) to see if the P.C. wish to use them again next year.This was agreed P. by Mr D.Harmer & S. by Mr C.Stockton and agreed unanimously.			
5 a	**Planning Applications to consider.** **To consider and respond to applications received from Shropshire Council.** **Hunkington House, Walford Heath REF 23/01851/FUL - Support** Land adjacent Fitz Memorial Hall, Fitz REF 23/02104/FUL - Support			
5b	**Planning Application Outcomes.** **GRANTED PERMISSION** **3 Yew Tree Bank, Bomere Heath REF 23/01662/FUL** **Zions Hill Presbyterian Chapel REF 23/0099/FUL** **Bridgeway, Oldwoods REF 23/01550/CPE (Certificate not lawful)**			
6	**Police Report -**			

	P.C. Richard Walters & PCSO Sarah Edwards attended the meeting. They reported that the recent issues with antisocial behaviour seem to have settled down. The P.C. was informed that there had been a group targeting small holdings and farms with thefts of quad bikes and small machinery. They were also able to inform us that they have deployed resources to Albrighton to follow-up on recent speeding vehicles. There will be further checks during the summer.			
7	**Correspondence.** To consider and where necessary, respond to items of correspondence received since the last meeting *Already forwarded to Members **NALC Chief Exec Bulletin*** **Letter from Miss E. Selman re sponsorship to the National Scout and Guide Concert Band. It was agreed to sponsor her £50.00 which will be paid to the N.S.G.C.B. P. by Mr D.Harmer & S. by Mr M.Keogh and agreed unanimously.** **It was agreed that the criteria for individual sponsorship in the future will be as follows:** **They need to live in the parish** **Belong to a reputable organisation** **Payment will be to the organisation** **£ 50.00 Limit** **P.C. has the discretion to refuse** **Email from Shropshire Council re road closure Baschurch Rd 21.8.23 to 25.8 23***			
8	**8. Items raised at the last meeting or requested by Councillors.** (a) The Parish Council Web Site. – Items are updated regularly. To make PDF files for accessibility. (b) Youth Club. (c) Business Plan – To consider replacing the concrete columns on the street lights with metal ones. (d) Bomere Heath Fun Day – The date has been agreed 9th September 2023.Following the last meeting which was very well attended of interested parties, there will be another meeting tomorrow evening. The framework from the last Fun Day will be used. The Clerk agreed to contact the booking secretary of the Wale Room to see if it is available for use on that day.			
9	**Exchange of Information.**			

	(a) For Members to bring to the notice of the Council any items requiring urgent attention regarding: xxii. Highways. xxiii. Footpaths & Rights of Way xxiv. Street Lights. xxv. Other. Mrs Cowley reported Fitz had an open day last Saturday it was well organised and very well attended. Mr Herbert has done a survey of milestones and drinking troughs in the parish and has placed them on Shropshire Councils register. (b) Items for inclusion on the next agenda. To review Risk Assessment and Assets policies To discuss the Place Plan To discuss the DDay 80th Anniversay 6th June 2024			
10	**Accounts for Payment.** <u>For Members to approve payment of the following accounts:</u> Wages £416.53 Npower £117.22 Electricity May Npower £108.07 Electricity June Google Ireland £69.18 Mr R.Briers £7.70 Fitz V.Hall B.band Eon £199.07 street lighting maintenance Mrs Horton £67.50 Home working allowance Eon £99.58 street light repair RLT Auditing £150.00 Internal audit fee HMRC £419.00 Income tax			
11	**Date and time of next meeting –** Wednesday 12th JULY 2023 Location **– BOMERE HEATH VILLAGE HALL.**			

BOMERE HEATH & DISTRICT PARISH COUNCIL

MINUTES OF THE NEXT MEETING OF THE COUNCIL, WHICH WAS HELD IN BOMERE HEATH VILLAGE HALL ON WEDNESDAY 12th JULY 2023 at 7.30pm.

PUBLIC SESSION

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

PRESENT: D.Harmer (chairman) , C.Stockton,E.Mason & K.Rutherford. Mesdames L. Campbell-Jones,C.Mason& L.Cowley.
County Councillor L.Picton
APOLOGIES: Mr A.Herbert.

Item	Description	P	S	Action
1a	**Declaration of Personal or Prejudicial Interests.** For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting. None.			
1b	**The minutes of meeting held on 14TH June 2023 were agreed as a true record. P. by Ms L. Campbell-Jones & S. by Mr D.Harmer.**			
2	**Report from Shropshire County Councillor** **Councillor Picton advised the parish council that Shropshire Councils response to the Local Plan has been sent off. There will be a press release about the S.T.W.A. road closures in Bomere Heath. Mrs Cowley asked for an update re Mytton bus stop. Shropshire Council is pushing for a speed reduction from 60mph to 40mphand advisory warning signs to be erected.**			
3a	**Chairpersons Report** Mr Harmer had attended the Dynamo cricket session with his family at the Cricket Club; it was a very popular event. He reported the school field hedge has now been cut (after being placed on Fix My Street)			
3b	**CLERKS REPORT** The clerk presented a budget summary where spend was compared to budgets set. The figures were read out and agreed by the councillors. P. by Mr D.Harmer & S. by Mr E.Mason.			
3c	The clerk presented a quarterly bank reconciliation. The figures were read out and agreed by the councillors P. by Mr D.Harmer & S. by Mr E.Mason **Bank Balances as at 5.7. 2023** Treasurers account: £39,386.65			
3d	CIL account: £73,384.23 Savings account: £15,056.84 ANNUAL AUDIT			

	Following the Internal Audit Report the parish council agreed an Action Plan this will include the following:- Review annually Risk Assessment Policy and Asset Register Approach Shropshire Council to inspect the Play park (get quotes both for monthly and quarterly inspections. Clerk's salary - the parish council agreed to liaise with the Internal Auditor to update this. Look into spreading parish council funds with other financial institutions.			
4	**Matters arising from the Minutes.** **To discuss Place Plan Information** The parish councillors went through the Place Plan and agreed for the original suggestions to be added again. Mrs Cowley will send this off. To discuss the D Day 80th Anniversary 6th June 2024 Mr Harmer has received some information about this and he made the parish council aware about the beacon lighting.			
5 a	**Planning Applications to consider.** **To consider and respond to applications received from Shropshire Council.** Glencoe, Walford Heath, Shrewsbury REF 23/02528/FUL- Support Proposed erection of 2 residential dwellings and garages (following demolition of existing dwelling and annexe building) 6 Merrington, Bomere Heath REF 23/02584/FUL- Support Erection of 2 storey replacement dwelling with detached garage and out building following demolition of existing building.			
5b	**Planning Application Outcomes.** **GRANTED PERMISSION** **None.**			
6	**Police Report -** PCSO J. Golding attended the meeting. She was pleased to report there has been no anti-social behaviour since the last meeting. They have been monitoring speeding traffic at Albrighton (8 vehicles have been stopped) There had been a report of a robbery at the Co-op last weekend which is under investigation.			
7	**Correspondence.** <u>To consider and where necessary, respond to items of correspondence received since the last meeting</u> *Already forwarded to Members Email re West Mercia Police Community Charter - file Email from Keltek re road closure Forton Bank 1.8.23 – 13.8.23* Email from S.C. re rd closure Shrewsbury and Merrington rd 20.11.23 –			

	28.11.23			
8	**8. Items raised at the last meeting or requested by Councillors.** (a) The Parish Council Web Site. – Items are updated regularly. (b) Youth Club. (c) Business Plan (d) Bomere Heath Fun Day – Mr Harmer informed the parish council the cost of 2 people manning the road closure will cost £920.00 and approximately £200.00 for the banners.			
9	**Exchange of Information.** (a) For Members to bring to the notice of the Council any items requiring urgent attention regarding: **i.** Highways. **ii.** Footpaths & Rights of Way **iii.** Street Lights. **iv.** Other. (b) Items for inclusion on the next agenda.			
10	**Accounts for Payment.** For Members to approve payment of the following accounts: Npower £96.50 Electricity DM Payroll services £120.00 Payroll B.H.V.H £36.00 room hire B.H.V.H. £85.74 Broad band (May, June &July) Wages £416.33 Google Ireland £78.00 NSGCB £50.00 sponsor Baschurch Guide for playing In Nat. Scout & Guide Concert Band. Mr R.Briers £32.02 Broad Band Fitz V.Hall			
11	**Date and time of next meeting –** Wednesday 13th SEPTEMBER 2023 Location **– FITZ VILLAGE HALL.**			

BOMERE HEATH & DISTRICT PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL, WHICH WAS HELD IN
FITZ HEATH VILLAGE HALL
ON WEDNESDAY 13TH SEPTEMBER 2023 at 7.30pm.

PUBLIC SESSION

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

PRESENT: Messrs D.Harmer(chairperson) M.Keogh, A.Herbert, E.Mason & R.Jagger. Mesdames L.Cowley, L. Campbell-Jones & C.Mason.
County Councillor L.Picton
APOLOGIES: Mr K.Rutherford & C.Stockton

Item	Description	P	S	Action
1a	**Declaration of Personal or Prejudicial Interests.** For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting. Mr A.Herbert declared an interest in the planning application for Malt House Farm,Leaton as the occupants are known to him. Miss C.Mason declared an interest in the planning application for Manor Farm Walford as they are clients of where she works.			
1b	**The minutes of meeting held on 12th July 2023 were approved and signed as a true record. P. by Mr E.Mason & S. by Mr M.Keogh**			
	Miss Elizabeth Selman (a young guide from our Parish) attended the meeting to give a talk. This was following our small donation for her to attend and be part of the National Scout & Guide Concert Band. She gave a super talk and presentation about her experience playing in the band and meeting the Chief Guide. She was thanked by the chairman and our County Councillor.			
2	**Report from Shropshire County Councillor** **This included an update on Shropshire Councils Marches project.** **She informed us that the Shropshire Councils finances are stable.** **We were informed of plans for Shropshire Council to be the first Local Authority in the County to have a Bio- Char (Pyrolysis) facility (one of the options sites is at the Veolia site at Battlefield. This would have both great environmental and cost benefits for the Council.**			

	She was pleased to inform the parish Council that there was no RAAC in the schools in our parish.			
3a	**Chairpersons Report** • Mr Harmer informed the councillors of how well the Fete and Fun Day had been received. It was an exceedingly hot day but well attended. All community groups did well. They have a very strong committee to go forward. He was going to thank everyone involved.			
3b	**CLERKS REPORT** The clerk will presented a budget summary where spend was compared to budgets set. The figures were read out by the clerk and agreed by the councillors. P. by Mr D.Harmer & S. by Mr M.Keogh.			
3c	**Bank Balances as at 13 .9 .2023** Treasurers account: £ 44,091.68 CIL account: £65,059.13 Savings account: £15,092.31			
3d	ANNUAL AUDIT Risk Assessment Policy update and Asset Register update after a discussion it was agreed that these would be discussed at the next finance meeting for approval of the full council. Inspection of Play park by Shropshire Council – Mr Harmer proposed quarterly inspections of the Play park at £ 28.00 plus vat this was agreed by the councillors. Shropshire Councils inspection request form was completed and signed to be returned to them. Other financial institutions – Mrs Cowley to update the councillors following her research on this – to be deferred to October meeting, To discuss the Clerks salary – This will be discussed at the finance meeting.			
4	**Matters arising from the Minutes.** To agree quote from Eon re concrete column replacement project. This includes the removal of 11 concrete lighting columns and supply and erection of 11x5m steel street lighting columns, reusing 10 existing LED lanterns and 1 new LED lantern. The electrical connection and electrical testing. This was agreed unanimously. Complete Neighbourhood Monitoring Form – this was completed by the clerk to be sent off to Shropshire Council. It was agreed that a Place Plan update will be discussed at the October meeting.			
5 a	**Planning Applications to consider.** **To consider and respond to applications received from Shropshire**			

	Council. NE of site of Manor Farm, Preston Gubbals REF 23/02935/FUL – see planning outcomes below. Enlargement of an existing pond and reinstatement of a former pond with a new shape to provide reedbed drainage for the new house approved under 21/05900/FUL Proposed Affordable Housing Exception Site West of Merrington Rd, Bomere Heath REF 23/02934/FUL – Object – All councillors were asked their views, a formal response will be sent to the planning committee for further details see Shropshire Planning Portal. Rural exception site comprising the erection of 20 affordable dwellings, vehicular, pedestrian and cycle's access from Merrington Rd, open space, sustainable urban drainage system, landscaping and associated works. Proposed residential development land south of Merrington , Bomere Heath REF23/03517/FUL - Represent Erection of single plot exemption site dwelling and associated garage Holly House, Shrewsbury Rd, Bomere Heath REF 23/O3613/FUL Proposed rear single storey extension, proposed rear first floor extension and internal alterations Manor Farm, Walford Heath REF 23/03560/FUL - Support Farm diversification – Change of use of Agricultural building to storage use. Coppice House, Oldwoods REF 23/03801/FUL – Support Erection of single storey front extension and 2 storey side extension. Conversion of outbuilding into annexe. Malt House Farm, Leaton REF 23/03897/FUL – Support Change of use of part of the building to provide medical and or health services within class Ece) and part of the building to provide a guest reception/civil ceremony room in association with the weddings at Malt House Barn. Glencoe, Walford Heath REF 23/02549/FUL – Support Erection of a replacement commercial building for B1/B8 use and erection of 2 residential dwellings and associated garages following demolition of the existing dwelling and annex, and alterations to existing access.			
5b	**Planning Application Outcomes.** **GRANTED PERMISSION** **North East of Manor Farm, Preston Gubbals REF23/02935/FUL** **Land adjacent to Fitz Memorial Hall REF 23/02104/FUL**			

	6 Merrington, Bomere Heath REF 23/02584/FUL **WITHDRAWN** **Glencoe, Walford REF 23/02528/FUL**			
6	**Police Report - Not received**			
7	**Correspondence.** <u>To consider and where necessary, respond to items of correspondence received since the last meeting</u> *Already forwarded to Members Email re SALC AGM details* - Mr Harmer and Mrs Horton to attend. Letter from Welshampton & Lyneal P.C. re traffic safety A528* - The councillors agreed to support them in approaching Highways Dept of Shropshire Council to ask for comment on the adequacy of road markings. Email re Restoring Shropshire verges Project – meeting at Montford Bridge V. Hall 13th October 10.4pm* Email re rd closure B5067 Berwick Rd 26th September – 29th September – clearing out of footway and removal of arising's from site* Email from N.A.L.C. with a timetable of up and coming events* S.A.L.C. newsletter including Area stakeholder event details* Email from Shropshire Council - Surrounding area stakeholder event re road closure former N. Shrops district boundary to Walford Heath + roads outside Hunkington House 24th – 25th October*			
8	**8. Items raised at the last meeting or requested by Councillors.** (a) The Parish Council Web Site. – Photos from Fun Day added. Hugo Fox are now going to be charging w.e.f. November. It was agreed to stay with them until next year and in the meantime do some research on other suppliers. (b) Youth Club. Still doing well. (c) Business Plan			
9	**Exchange of Information.** (a) For Members to bring to the notice of the Council any items requiring urgent attention regarding: xxvi. Highways. xxvii. Footpaths & Rights of Way xxviii. Street Lights.			

	xxix. Other. It is hoped that the Christmas tree will be erected this year at the crossroads. (b) Items for inclusion on the next agenda.			
10	**Accounts for Payment.** <u>For Members to approve payment of the following accounts:</u> DJ & Equipment hire £250.00 Fun Day Shrops. Inflatable Hire £90.00 Items hired for Fun Day Npower £98.37 Electricity July Npower £96.67 Electricity August Wages £416.53 August Wages £416.33 September Google Ireland £78.00 Mr R.Briers £52.78 Broad Band Fitz V.Hall July Mr R.Briers £40.99 " " " August JPEccleston £696.00 grass cutting x8/ repairs to ground ROSPA £106.80 Play Park Inspection B.H.V.H £32.17 Broad band B.H.V.H £ 8497.68 remainder payment roof repair SYA £1800.00 Youth Club summer term Mrs Horton £25.00 Fancy dress prize Fun Day HTM Ltd £1104.00 Rd closure Fun Day Ms S. Oldershaw £75.60 56 bags ice dog show Fun Day G.M. Seabrook £120.00 First Aid Fun Day D.Harmer £247.97 Expenses Fun Day Mrs Horton £67.50 Home working allowance P.G. Skips £148.80 Bins Fun Day			
11	**Date and time of next meeting –** Wednesday11TH OCTOBER 2023 Location **–BOMERE HEATH VILLAGE HALL.**			

BOMERE HEATH & DISTRICT PARISH COUNCIL

MINUTES OF THE MEETING OF THE COUNCIL, WHICH WAS HELD IN BOMERE HEATH VILLAGE HALL ON WEDNESDAY 11TH OCTOBER 2023 at 7.30pm.

PUBLIC SESSION

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

PRESENT:Messrs D.Harmer (chairman)A.Herbert,K.Rutherford,C.Stockton & R.Jagger.
MesdamesL.Cowley, L.England, L.Campbell-Jones.
County Councillor L.Picton
P.C. R.Walters
APOLOGIES: Mr E.Mason & Miss C.Mason

Item	Description	P	S	Action
1a	**Declaration of Personal or Prejudicial Interests.** For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting. None.			
1b	**The minutes of the meeting held on 13TH September 2023 were signed as a true record. P. by Mr D.Harmer & S. by Ms L.Campbell-Jones.**			
2	**Report from Shropshire County Councillor** **Shropshire Council has launched Crowd Funding Shropshire. In partnership with Spacehive which is a community fundraising platform. There is a £150,000.00 fund to support community projects. The scheme is match fund based with up to 60% or 10k contribution. With regard to The Marches Forward Partnership the first meeting is looking into solar power.**			
3a	**Chairpersons Report** To propose changing the Parish Councils Ward name from Pimhill to Bomere Heath & District. This matter was discussed at length and it was agreed unanimously to change the name to Bomere Heath & District Parish Council Ward. Clerk to contact Shropshire Council. Since the last meeting Mr Harmer has responded to Shropshire Council			

	planning department on behalf of the P.C. re the Merrington Road planning application .He was hoping to attend a Parish News committee meeting (looking into the costs) D-Day 80th Anniversary commemorations. Mr Harmer was going to approach the Fun Day committee to see if they will be involved in the organisation of this.			
3b	**CLERKS REPORT** The clerk presented a budget summary where spend was compared to budgets set. The figures were read out and agreed by the councillors. P by Mrs D.Harmer & S. by Mr A.Herbert			
3c	**Bank Balances as at 11.10 .2023** Treasurers account: £32,025.84 CIL account £65,119.02 Savings account: £15,106.20			
3d	ANNUAL AUDIT Conclusion of audit The external auditors comments were read out to the councillors and it was resolved that the points of the external auditor will be taken on board. Risk Assessment Policy updated – Defer to November meeting Asset Register updated – Defer to November meeting To discuss Social Media Policy update – Following a discussion it was agreed alterations needed to be made to this PDF document for approval at November meeting. Opening an additional Account It was proposed that the Parish Council will open an additional account with the Cambridge Building Society in line with comments from the Internal Auditor to decrease risk. This was resolved by all councillors present.			
4	**Matters arising from the Minutes.** To discuss updating the Place Plan It was resolved that the following items together with costings will be added to the Place Plan. 1.Pump Track 2.Play space for older children 3.Re-location and expansion of existing play area 4. Adult Gym Email re proposed dates for replacement concrete street light columns. The dates were noted.			
5 a	**Planning Applications to consider.**			

	To consider and respond to applications received from Shropshire Council. Merrington Green Farm, Merrington, Bomere Heath REF 23/04166/FUL Erection of an agricultural workers dwelling. Support			
5b	**Planning Application Outcomes.** **GRANTED PERMISSION** **Hunkington House, Walford Heath REF 23/01851/FUL** **Manor Farm, Walford Heath REF 23/03560/FUL**			
6	**Police Report -** P.C. Walters was present at the meeting he gave the P.C. an updated report. In the last 3 weeks the crime statistics were low. However, in other parts of the county they are experiencing thefts of quad bikes and farm machinery.			
	Correspondence. <u>To consider and where necessary, respond to items of correspondence received since the last meeting</u> *Already forwarded to Members Email from Shropshire Council re review of Streetscene, grass cutting* Email re Bomere Heath AED request for funds to cover phone line. Agreed. See finance and accounts Email from Shropshire Council re Polling District, Polling Place and Polling Station review*Our Polling Station will remain in the village hall. EMAIL re rd closures unnamed rd between B5067 and Bomere Heath 20 -21st January & 17th – 18th February* Email re Shropshire Council Crowdfund Shropshire Launch at Wem Town Hall 11th October 2023* Local Government final recommendations Boundary Review*			
8	**8. Items raised at the last meeting or requested by Councillors.** (a) The Parish Council Web Site. – Items are updated regularly. (b) Youth Club. (c) Business Plan			
9	**Exchange of Information.** (a) For Members to bring to the notice of the Council any items requiring urgent attention regarding: xxx. Highways. Forton Heath – Update, Shropshire Council			

	Highways are going through the motions. xxxi. Footpaths & Rights of Way xxxii. Street Lights. xxxiii. Other. (b) Items for inclusion on the next agenda.			
10	**Accounts agreed for Payment.** For Members to approve payment of the following accounts: PKF Littlejohn £252.00 External audit fee Npower £96.67 Electricity September Mrs Horton £416.53 wages Numbers Plus £118.80 AED Phone line B.H.V.H. £300.00 Youth club room hire Fitz Village Hall £16.00 room hire Google £78.00 email cloud P.G.Skips £38.93 empty skips Fun Day Hugo Fox £11.99 website charge B.H.V.H. £28.58 Broad band			
11	**Date and time of next meeting –** Wednesday8th NOVEMBER 2023 Location **–BOMERE HEATH VILLAGE HALL.**			

MINUTES OF THE MEETING OF THE COUNCIL, WHICH WAS HELD IN
BOMERE HEATH VILLAGE HALL
ON WEDNESDAY 8TH NOVEMBER2023 at 7.30pm.

PUBLIC SESSION

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

PRESENT:Messrs D.Harmer (chairman)A.Herbert, K.Rutherford,M.Keogh, C.Stockton & E.Mason.
Mesdames L.Cowley,L.Campbell – Jones & C.Mason
County Councillor L.Picton

Mathew Mead

APOLOGIES: R.Jagger

Item	Description	P	S	Action
1a	**Declaration of Personal or Prejudicial Interests.** For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.			
1b	**The minutes of meeting held on 11TH October2023 were agreed and signed as a true record. P. by Mr D.Harmer & S. by Mr C.Stockton**			
2	**Report from Shropshire County Councillor** **S.C.C. have begun the consultation re the new Riverside complex in Shrewsbury. To comment on this there is further information on the S.C.C. website.** **NWRR Planning has been granted to the North West Relief Road and S.C.C. planners are working through the planning conditions.** **The P.C. were asked to report any "NOT Spot" areas to Shropshire Council (this is where there is no Broadband 3/4/5G signal. A note will be placed in the Parish newsletter to ask parishioners to email the clerk with details.** **River Severn Partnership- Shropshire Council is in consultation with them regarding flood measures in Shropshire.**			
3a	**Chairpersons Report** **Mr Harmer gave a report on Shropshire Association Local Councils A.G.M. attended by himself and the clerk.** **He informed the P.C. that he had attended the Parish News AGM it was agreed to reduce it to 10 issues to make it more cost effective. The committee thanked the P.C. for placing a digital copy of this on their website.** **Mr Harmer read out the minutes from the latest finance meeting, included in this was details of opening a new account with Cambridge B.S. by transferring £65,000.00 from the CIL account this was resolved by councillors at the October meeting. For signatories see Finance below.**			

3b	**CLERKS REPORT** The clerk presented a budget summary where spend was compared to budgets set. The figures were read out and agreed by the council. P. by Mr D. Harmer & S. by Mr A.Herbert			
3c	**Bank Balances as at 8.11.2023** Treasurers account: £30,888.98 CIL account £119.02 Savings account: £15,106.20			
3d	Cambridge B.S. £65,000.00 FINANCE: Banking arrangements on the new Cambridge B.S. account. It was resolved to appoint Councillors Harmer, Cowley, Herbert & Horton as online and paper signatories. The clerk is a signatory on all accounts to enable set up of payments and liaison with Banks/B.S. Two signatories are needed for any transaction on all accounts. It was agreed that the Precept figure will be discussed at the December meeting. However, the general feeling of all the councillors was that it needed to be increased.			
4	**Matters arising from the Minutes.** To discuss updating the Place Plan Mathew Mead attended the meeting to offer advice on this. The speeding traffic in Forton Heath will remain. Also S.T.W.A. will be updating the waste water scheme in the next few years. He suggested putting the "Not Spots" (for no Broadband 3/4/5G signal) and let Ben Walker know at Shropshire Council. Risk Assessment Policy - updated Asset Register - updated Social Media Policy - updated Standing Orders - updated Finance Regulations -updated It was resolved to agree the updated policies.			
5 a	**Planning Applications to consider.** **To consider and respond to applications received from Shropshire Council.** Garden Cottage, Leaton Knolls – REF23/04389/FUL - Support Erection of replacement garage building, works to facilitate the conversion of glasshouse to leisure room and the construction of tennis court.			
5b	**Planning Application Outcomes.** **GRANTED PERMISSION** Alms Houses, Berwick Rd REF 23/01646/VAR Holly House, Bomere Heath REF 23/03613/FUL Malt House Farm, Leaton REF 23/0389/FUL North West Relief Road scheme REF21/00924/EIA Workshop adjacent to Glencoe, Walford Heath REF23/02549/FUL			

6	**Police Report - Not received**			
	Correspondence. To consider and where necessary, respond to items of correspondence received since the last meeting *Already forwarded to Members Letter of resignation from Ms L.Campbell-Jones. Mr Harmer thanked her on behalf of the P.C. for everything she has done during her time serving as a Parish Councillor. Email re Crowdfund workshops online links for more information and details of zoom meeting with S.C. 11am 21.11.23* Email Woodland Trust – Free trees for community groups and schools* It was agreed that there was a need to identify potential sites within the Parish. Email via Hugo Fox concerning 5g in Shrewsbury - Opinion NALC Chief Exec Bulletin* Email D.Dorrell future date for Nature Recovery Event-Fitz village hall 17th November 2023* Email Shropshire Council road closure Unnamed Rd between Yeaton and Grafton 20.11.23 TO 28.11.23			
8	**8. Items raised at the last meeting or requested by Councillors.** (a) The Parish Council Web Site. – Items are updated regularly. The Parish News Letter is now being added to the website. (b) Youth Club. (c) Business Plan – It was agreed that there was a need to arrange a meeting to discuss this mid to late January			
9	**Exchange of Information.** (a) For Members to bring to the notice of the Council any items requiring urgent attention regarding: i. Highways. ii. Footpaths & Rights of Way iii. Street Lights. Following several complaints, Mr Harmer has contacted Eon due to bad workmanship on the newly fitted street light columns from concrete to steel. iv. Other. Mr Stockton informed the council that he will be picking up the Christmas lights for the community tree at the crossroads. Mr Harmer told the council the tree base has been fitted. Mr Stockton will approach Leaton Estate for a Christmas tree. Mrs Cowley had looked into using West Mercia Police Crowd Fund for applying for money for Vass signs but it cannot be used for this. She gave an update on Fitz village hall new			

	carpark; things are moving forward. But inside the hall, the flooring needs to be removed and a new concrete floor put down at great cost to them. Mr Herbert informed the council that the elm tree seedlings will be ready next year from Shropshire Council tree scheme. (b) Items for inclusion on the next agenda. To agree Precept amount. To arrange a Business Plan meeting. To agree suitable tree planting sites in the parish.			
10	**Accounts agreed for Payment. P. by Mr M.Keogh & S. by Mr E.Mason and agreed unanimously.** For Members to approve payment of the following accounts: Npower £145.97 Electricity R.Briers £40.99 Broad band Fitz V.Hall Mrs Horton £416.33 wages B.H.V.H. £16.00 room hire finance meeting Google £78.00 email cloud S.Horton £410.02 Purchase of new laptop S.Horton £113.99 Printer cartridges B.H.V.H. £28.58 Broadband Hugo Fox £11.99 Website fee Cambridge B.Soc. £65,000.00 new account Potters Electrical Ltd £345.60 Christmas tree lights			
11	**Date and time of next meeting –** Wednesday 13th December 2023 Location **–BOMERE HEATH VILLAGE HALL.**			

MINUTES OF THE MEETING OF THE COUNCIL, WHICH WAS HELD IN BOMERE HEATH VILLAGE HALL ON WEDNESDAY 13th DECEMBER 2023 at 7.30pm.

PUBLIC SESSION

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

BOMERE HEATH & DISTRICT PARISH COUNCIL

PRESENT: Messrs D.Harmer (chairman) A.Herbert K.Rutherford, C.Stockton & E.Mason
Mesdames L.Cowley, L.England & C.Mason.
County Councillor L.Picton

APOLOGIES: M.Keogh & P.C. R.Walters

Item	Description	P	S	Action
1a	**Declaration of Personal or Prejudicial Interests.** For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting. Mrs L.C owley declared an interest in the planning applications for Fitz & Grafton the occupants are known to her. Mr C.Stockton declared an interest in the planning application for the 20 houses to the north of Bomere Heath as he lives there. He did not take part in the discussion. Mr E.Mason declared an interest in the planning application for Fitz as the applicant is known to him. Miss C.Mason declared an interest in the planning application for Fitz as she acts as a planning agent for them. She did not take part in the discussion.			
1b	**The Minutes of meeting held on 8th November 2023 were signed as a true record. P. by Mr C.Stockton & S. by Mr K. Rutherford.**			
2	**Report from Shropshire County Councillor** **Councillor Picton informed the P.C. that Shropshire Council have been able to save some money by making things more sustainable. However they will need to make further cuts next year.**			
3a	**Chairpersons Report** **Mr Harmer congratulated Councillor Picton for arranging the new road surface through Bomere Heath. She said she had received several really nice letters about it. Also , Mr Rutherford informed her that the road through Walford Heath had been redone as well.**			

3b	**CLERKS REPORT** The clerk presented a budget summary where spend was compared to budgets set. The figures were read out and agreed by the councillors. P. by D.Harmer & S. by C.Stockton			
3c	**Bank Balances as at 13.12.23** Treasurers account: £28,955.11 CIL account £142.46 Savings account: £15,140.12			
3d	Cambridge B.S. £65,000.00 Access to the Cambridge B.S. account is not complete as yet. The interest will be added on an annual basis on 31st December. The interest will be transferred to the Treasurers account. FINANCE: The Precept for 2024/25 was discussed. It was resolved to increase the Precept by 4.99% to keep in line with Shropshire Council, and recognising the increased costs in the future.			
4	**Matters arising from the Minutes.** A Business Plan meeting was arranged for the 24th January 2024. Merrington Green was agreed as a suitable tree planting site in the parish. It was also agreed to purchase a young Christmas tree to be planted in Bomere Heath school grounds.			
5 a	**Planning Applications to consider.** **To consider and respond to applications received from Shropshire Council.** Coppice House, Oldwoods, Bomere Heath REF 23/04504/FUL Support Erection of detached agricultural barn and base. Plex Farm, Plex Lane, Albrighton REF 23/04003/FUL Representation see planning portal for comments. Application under section 73A of the Town and Country planning act 1990 for the change of use of agricultural land and buildings to equine use for 19 stables and formation of manege including parking and access. Proposed residential development adj Grafton House, Grafton REF 23/04765/FUL Object see planning portal for comments. Two letters of objection were read out. Erection of 2 No dwellings Proposed dwelling to the south of Fitz, Shrewsbury REF23/05141/VAR No comment Variation of condition 2(approved plans) attached to appeal REF APP/L3245/W/21/3289722 dated 13.7.2022 Carinya, Forton Heath – REF 23/ 05180/FUL Represent see planning portal. 20 Houses to the north of Bomere Heath (in the field alongside Percy Thrower Avenue) A letter was received from Black Box planning. Following comments from the P.C. they have made slight adjustments to the plans. They note the P.C. suggestions re alternative locations to be explored. However, they believe			

	it is the most logical place for houses to go. For more information see letter on the planning portal. Development to the South of Bomere Heath Neil Cox from Evolve has contacted the P.C. The P.C. need to acknowledge they have been invited to a meeting with them re making the development more diverse.			
5b	**Planning Application Outcomes.** **GRANTED PERMISSION** **Greenfields, Forton Heath REF 23/03939/CPE – Certificate Lawful**			
6	**Police Report - Apologies given.** **A report was emailed to the Chairman which was read out to the Counillors.**			
	Correspondence. To consider and where necessary, respond to items of correspondence received since the last meeting *Already forwarded to Members Email re road closure Preston Gubbals Rd, Bomere Heath BT 8.2.24* Email road closure Forton Bank S.C. resurfacing 22.1.24 – 26.1.24* S.A.L.C. November bulletin* Email from S.C. /Shropshire Highways re pre-surface dressing at Dunnsheath 12.12.23 -14.12.23 Preston Gubbals Manor Farm road closure 4.3.24 West Mercia P.C.C. safer roads grants round 2 launch deadline 25.1.24			
8	**8. Items raised at the last meeting or requested by Councillors.** (a) The Parish Council Web Site. – Items are updated regularly. (b) Youth Club. (c) Business Plan Meeting arranged for 24.1.24			
9	**Exchange of Information.** (a) For Members to bring to the notice of the Council any items requiring urgent attention regarding: i. Highways. Mr Rutherford informed the P.C. the new road surface in Walford Heath is good. ii. Footpaths & Rights of Way iii. Street Lights. iv. Other. . Mrs Cowley attended a zoom meeting re Crowd Funding. Its only for revenue not capital funding. She has researched and found another organisation, all the information has been forwarded to Fitz village hall & Bomere Heath			

	village hall. (b) Items for inclusion on the next agenda.			
10	**Accounts agreed for Payment. P. by D.Harmer & S. by Miss C.Mason** For Members to approve payment of the following accounts: Npower £167.37 Electricity R.Briers £40.99 Fitz Bband Fitz village hall Lodge digital £285.00 Set up new laptop+digital licence B.H.V.H. £20.00 Room hire Mrs Horton £762.20 wages + back pay Google £78.00 email cloud Lodge Digital £40.00 secure data wiping obsolete Laptops. SYA £ I800.00 Autumn term payment S.Horton £18.70 refreshments S.Horton £62.99 new hard drive C.Stockton £6.60 batteries Christmas Tree			
11	**Date and time of next meeting –** Wednesday 10th January 2024 Location **– BOMERE HEATH VILLAGE HALL.**			